

Right There

Board Trustee

Support Office: 15 Dava Street, Glasgow, G51 2JA

Non-Executive Volunteer

Right There is a charity in Scotland working to prevent people becoming homeless and separated from their loved ones. We're there for children and adults who are living with the effects of poverty, addiction or broken relationships. Walking alongside people at home and in the community, we provide tailored support and form trusting relationships to help people feel happier, safer and more confident to live their lives.

Job Purpose

Trustees will support the Chief Executive and the organisation to meet its charitable and strategic objectives and is responsible for the leadership of the Board and ensuring its effectiveness in all aspects of its role.

Internally they will foster positive working relationships between the Board, the Chief Executive and Leadership Team. Externally, as required, they will support the Chair and Chief Executive in carrying out ambassadorial functions for the charity, helping it to develop its profile and representation with all relevant stakeholders.

Overall, the role of Trustee is one of governance and long-term strategy, rather than operational expert.

Specific Responsibilities

Strategy and Governance

- In collaboration with the Chair, CEO and leadership team, contribute to Right There's long-term vision and strategic plan.
- Attend Board meetings and monitor the implementation of decisions taken
- Actively contribute to the Strategic Planning process
- Ensure continued personal and professional development to add value to Board decision-making
- Develop a strong sense of Right There by visiting our programmes to meet staff and the people we support and attending events as required.
- Act as a role model in promoting the working practices and values of Right There
- Monitor the organisation's financial results and risk profile
- Fulfil Trustee duties and responsibilities for the effective governance of the charity within the terms of the Articles of Association and other relevant legislation.

Ambassador for Right There

- Be a visible public champion/advocate/ambassador for Right There representing the charity at key events or meetings as required.
- Actively support and promote fundraising activities including networking with potential funders and influencers.

Relationship with the Board and CEO

- Constructively and supportively challenge the CEO and Leadership Team when necessary to meet the best interests of the charity.
- Demonstrate effective communication with colleagues on the Board and the CEO.

Meeting Effectiveness

- Prepare for Board meetings to add value to strategic matters in hand
- Contribute to Board discussions using your professional expertise, live experience and personal judgement
- Support active engagement of fellow Trustees, enabling full discussion to aid decision making.

Personal Attributes

- Commitment to and an empathetic understanding of our vision and values
- An enthusiasm and willingness to act as a champion in promoting our goals
- Strong people skills to build and maintain relationships of trust and respect with staff, trustees and stakeholders.
- An ability to be open minded and work collaboratively, supporting colleagues when required.
- A commitment to our responsibilities for equality, diversity and inclusion.
- An ability to absorb, evaluate and interpret complex information.
- A commitment to attend meetings, functions and deal with urgent business as required

Additional information

The Board of Trustees has a Vice Chair and, to date, an Audit and Risk Committee. The successful candidate may be required to join a Committee of the Board.

Terms of Appointment & Commitment required

- Trustees will be appointed for a term of 4 years, and is eligible to seek nomination to serve a further 4 year term.
- You will be required to attend 4 Board meetings, and an annual Board Strategy Day and Committee meetings as required.
- In addition, Trustees may be asked to attend other meetings and events as necessary. This is likely to require commitment of around 1 day per month as an average.

What we expect from you

Our values make us who we are and define our actions and behaviours every day. We expect the post-holder to uphold and represent our organisation in a way that reflects our values and person-centred way of working.



Person Specification

	Essential	Desirable
Personal Qualities	<p>A strong passion and commitment to supporting the charity, its values and strategic objectives</p> <p>Strong inter-personal and relationship building abilities</p> <p>Demonstrate empathy, tact and diplomacy</p> <p>Ability to listen and engage effectively</p> <p>Ability to build and maintain effective relationship with Board and Executive leadership</p> <p>Commitment to diversity, inclusion and equity</p>	Strong networking capabilities
Experience	<p>Appropriate experience that will benefit and add value to the Charity, for example:</p> <ul style="list-style-type: none"> • Senior management or professional expertise, particularly in growth and transformation • Experience of a senior role in public, private or Third sector • Significant financial or business experience • Experience of homelessness, substance dependency, care 	
Knowledge and Skills		<p>A sound understanding of governance within the Third Sector</p> <p>A sound knowledge of financial issues in the Third Sector</p> <p>Competent public speaker and communicator</p> <p>Strong financial analytical skills</p>